



Help Me Bounce Assistance Guidelines

The Help Me Bounce program was developed to increase Spare Key's capacity to support families facing a medical crisis with more financial resources to cover a wider range of financial needs.

To qualify to participate in the Help Me Bounce Program, the following guidelines should be reviewed and met before submitting an application. Completion of the application does not guarantee payment or approval. Guidelines are subject to change and financial support is subject to the availability of funds secured through the Help Me Bounce Program.

1. The applicant must meet the following criteria:
 - Experiencing a critical illness or serious injury
 - The family members medical care has resulted in a demonstrated significant reduction of income
 - The family members medical care has resulted in a demonstrated significant increase in expenses
2. Spare Key Help Me Bounce funds are paid directly to an entity in which there is a valid account number in which a bill can be paid. Spare Key does not provide Help Me Bounce funds directly to an applicant under any circumstances.
3. All applications must be complete at the time they are submitted
4. All applications will be reviewed on a case-by-case basis regardless of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status
5. All information is subject to audit and verification and any application with false information will not be considered.
6. All applications are reviewed upon successful final submission
7. Families will be notified of the status of their application by phone and/or writing within 72 hours of successful submission of their application.
8. Until notification is received from Spare Key, no assumption of a payment should be made.

9. The Spare Key Help Me Bounce Program is a crowdfunding and Spare Key Supplement Assistance Program.
10. If approved to participate in the Spare Key Help Me Bounce program, your fundraising campaign will be made live and Spare Key will help in the efforts to drive donors to your family's page, located at www.helpmebounce.org
11. You agree to provide to Spare Key the required information to create your "Help Me Bounce" page.
12. Spare Key will have full authority over the page, including all content.
13. Spare Key reserves the right to remove any "Help Me Bounce" pages, or features of the pages, if it determines that content violates its Terms and Conditions of participation
14. You will be given a link to your "Help Me Bounce" page to share with family and friends. Spare Key will market and promote the page through their website, social media, sponsors and donors.
15. Your "Help Me Bounce" page will be active for a maximum of six months. After six months an applicant can submit a request to extend their Help Me Bounce page for an additional six months.
16. Included in your "Help Me Bounce" page, we will be displaying information as the amount of funds you are seeking to raise, including details related to the amount of specific bills related to your campaign.
17. Included in your "Help Me Bounce" page we will display photos you provide to us, along with a brief biographical sketch you provide us giving information about the medical condition affecting the applicant seeking assistance
18. Spare Key will market and promote the "Help Me Bounce" page using all public social media platforms at its disposal as well as email and the Spare Key website All of the photos and information you provide will be used on all public social media platforms at our disposal as well as email and the Spare Key website at our discretion
19. It is acknowledged that Spare Key will never provide your information to any third party. Any information provided to Spare Key is only used for internal demographic purposes.

20. Spare Key may use demographic information, not identifying any family or individual, for research, marketing and fundraising purposes.
21. The Board of Directors of Spare Key reserves the right to deviate from its established guidelines based upon special circumstances as discussed and approved by its members.
22. Spare Key receives no public or government funds for its program. All funds are donated by private sources including but not limited to individuals, foundations, companies, corporations, and through events supported by thousands of generous individuals each year.
23. By agreeing to participate in the “Help Me Bounce” Program you acknowledge the following Terms and Conditions:
 - Your Help Me Bounce Blog will be immediately accessible by the public once approved by Spare Key staff.
 - By signing and dating agreement, you acknowledge your understanding and acceptance of the terms and conditions of the Spare Key “Help Me Bounce”.
 - have read and understand the Spare Key guidelines and application. I attest all information being submitted is true to the best of my ability.*: